

February 2010

Dear Colleague

Back to Basics Workshop for Community Practitioner Formulary Nurse Prescribers

I am delighted to send you a booking form for a locally held 3 ½ hour workshop for Community Practitioner Formulary Nurse Prescribers (CPFNP) to have the opportunity to receive an update in their prescribing.

You may be aware that there are over 28,000 trained CPFNPs on the NMC register but only 11,000 using their prescribing (NPC 2003) which means that at least 17,000 are not using their qualification. Reasons for this are diverse however loss of confidence through limited or no access to Continued Professional Development (CPD) in relation to prescribing is certainly a main cause.

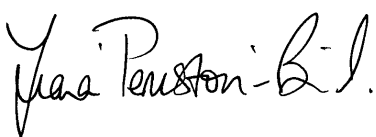
Continued Professional Development (CPD) is seen as essential in order to maintain high levels of professional competence by continually upgrading your skills and knowledge. The NMC has published *Standards of proficiency for nurse and midwife prescribers* and have strengthened practice standard 15 recently with further guidance around CPD in relation to prescribing; *Guidance on Continuing Professional Development*, sets out the principles on which continuous professional development should be based, and the roles of the relevant organisations involved in its delivery. Registrants are responsible for their own CPD, however, it is “**expected that employers would support them in meeting their needs.**” The DH document *A Guide to Implementing Nurse and Pharmacist Independent Prescribing within the NHS in England*, also addresses the importance of CPD in relation to the prescribing role.

This locally held workshop will assist in addressing CPD for the Community Practitioner Formulary Prescribers within your organisation.

For those of you who do not know me, do please have a look at my website www.nmprescribing.co.uk which will give you information about who I am and what I do. If you would like further details please contact at email; nmprescribing@ntlworld.com or Tel; **07931 925522**.

I hope that you will be able to make a booking for me to come to your locality and run one or more workshops during 2010. I assure you your staff will receive an excellent and informative session. I look forward to receiving your booking form.

Yours faithfully



Fiona Peniston-Bird RGN RHV BSc (Hons) NIP
Non Medical Prescribing Development Consultant

PRESENTS

Community Practitioner Formulary Nurse Prescribing Back to Basics Workshop

COURSE AIMS:

Assist participants to ensure they are using their prescribing skills to maximise patient care.

WHO SHOULD ATTEND?

This relaxed and friendly ½ day training is for any **community practitioner formulary nurse prescriber** who would like:

- To have a prescribing update
- Increase their confidence in prescribing
- Answers to questions around their prescribing
- To increase the use of their prescribing qualification
- More information around their NMC Standards of Proficiency for Nurse and Midwife Prescribers
- To network with other prescribing colleagues locally

CERTIFICATE OF ATTENDANCE WILL BE PROVIDED



COURSE CONTENT:

- Update on legalities of prescribing
- Review of NMC Standards for nurse prescribers
- What can and what can't you prescribe?
- Record keeping
- Practise writing prescriptions**
- Cost effective prescribing
- Legal requirements
- Security of prescription pads
- Opportunity to ask questions throughout
- Opportunity to network and share

Community Practitioner Formulary Nurse Prescribers Back to Basics Workshop

Choice of Dates: (A minimum of 8 weeks notice is recommended in order to avoid disappointment)

1st date..... 2nd date..... 3rd date.....

YOUR DETAILS

DR/MR/MRS/MS/MISS

(Please circle)

FIRST NAME:

SURNAME:

JOB TITLE:

ORGANISATION / TRUST:

FULL POSTAL
ADDRESS:
(Including Postcode)

EMAIL ADDRESS:

TELEPHONE:

ESTIMATED NUMBER OF ATTENDEES
(ideally no more than 30. Please contact us if your plans are for a larger group)

LOCATION OF EVENT:.....

TIMING OF SESSION (3 ½ HOURS);.....

ANY OTHER INFORMATION/COMMENTS:.....

I AGREE TO THE TERMS AND CONDITIONS OF BOOKING (SEE NEXT PAGE) AND UNDERSTAND THERE IS A TOTAL COST OF £600 (THIS IS NOT PER HEAD) PLUS VAT AND THE TRAINERS TRAVEL EXPENSES FOR THIS 3 ½ HOUR EVENT WHICH IS PAYABLE ON COMPLETION OF THE WORKSHOP

SIGNED.....DATE.....

HOW TO BOOK

POST COMPLETED BOOKING & PAYMENT FORMS TO:

FIONA PENISTON-BIRD
(CPFNP)
32 BRAMLEY ROAD
WORTHING
WEST SUSSEX
BN14 9DR

TEL: 07931 925522

EMAIL: nmprescribing@ntlworld.com

Community Practitioner Formulary Nurse Prescribers Back to Basics Workshop

PAYMENT IS DUE ON COMPLETION OF WORKSHOP

PAYMENT

BY INVOICE:	PLEASE SEND INVOICE TO:
NAME (in block capitals)	
ORGANISATION:	
PURCHASE ORDER NUMBER:	
FULL POSTAL ADDRESS: (Including Postcode)	
TELEPHONE:	
EMAIL ADDRESS:	
BY BACS:	
ACCOUNT NAME:	N & F PENISTON-BIRD
SORT CODE:	20-98-75
ACCOUNT NUMBER:	00691518
YOUR BACS REFERENCE:	

Please send your BACS remittance form as confirmation of payment

WORKSHOP FEE (NOT PER HEAD—TOTAL COST)

£600+ VAT @ 17.5% = (£705) PLUS TRAVEL
The fee includes a certificate of attendance.

POST COMPLETED PAYMENT FORMS TO:

Fiona Peniston-Bird
(CPFNP)
32 Bramley Road,
Worthing,
West Sussex,
BN14 9DR
nmprescribing@ntlworld.com
www.nmprescribing.co.uk

CONFIRMATION OF BOOKING

All bookings will be confirmed by email, unless stated otherwise.

TERMS & CONDITIONS

Cancellation Policy: If workshops are cancelled 8 weeks or more prior to the event a full refund is available. If workshops are cancelled between 4 and 8 weeks prior to the event 50% of the costs are refundable. If workshops are cancelled less than 4 weeks prior to the event then organisations will be charged the full cost of the event.

PLEASE DO NOT BOOK VENUES OR ADVERTISE THIS EVENT UNTIL YOU HAVE BEEN CONTACTED TO CONFIRM AVAILABILITY OF THE TRAINER